



**CIVIL SOCIETY ORGANIZATIONS AUTHORITY SECRETARIAT
THIMPHU BHUTAN**

CSOA/ADM-03/2019-2020/ 939

August
16th July 2019

OFFICE ORDER

The following officials of CSOA Secretariat will proceed to Sikkim, India to attend a workshop/retreat along with CSOA Board members with effect from 18th till 26th August 2019 inclusive of travel duration to and from the workshop venue.

1. Mr. Chogyal Tenzin, Program Officer
2. Mr. Karma Tenzin, Program Officer
3. Mr. Sonam Rinchen, Program Officer
4. Ms. Radhika Adhikari, Accounts Assistant
5. Mr. Tshewang Tobgyel, Chief Program Officer/Member Secretary

In my absence, Ms. Sherub Choden, Administrative Assistant will look after smooth functioning of the office till I resume duty on 27th August 2019. She is also delegated with the job of signing on Visa processing documents forwarding letter for official guests invited by registered CSOs.

Tshewang Tobgyel
Member Secretary

Copy to:

1. Hon'ble Secretary, MoHCA, Tashichhodzong for kind information.
2. Director, Department of Immigration, MoHCA for kind information.
3. Person concerned.
4. CSOA-IMS webpage
5. Office copy.